



# SmartLock App

## User's Guide

# Using the dormakaba SmartLock app

## Download and install the app



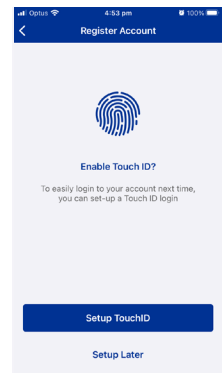
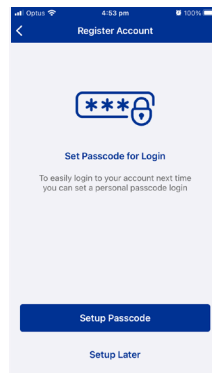
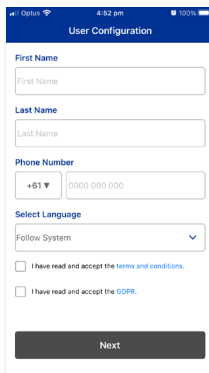
iOS Apple Store



Google Play

- Scan QR Code above to download the dormakaba app

## Register your details into the app



### Step 1

- Input first and last name where required
- Select your country code and input your mobile number
- Select the language from the list
- Read T&C and GDPR
- Tick the boxes

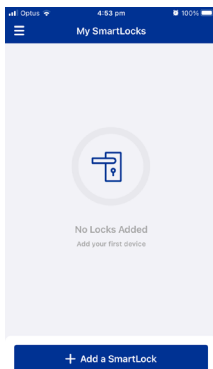
### Step 2

- Set a new Passcode or do it later as needed


### Step 3

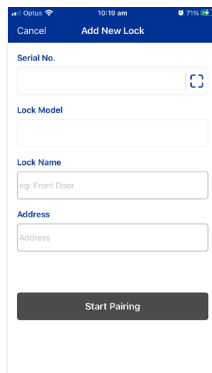
- Enable Touch ID for easy access or do it later as needed  
“optional if the mobile device allows it”

# Bind Devices



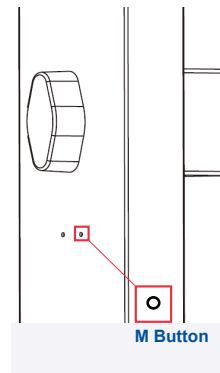
## Step 1

- Click on “+ Add a SmartLock” button
- Click on the scanning icon “”
- Scan the lock QR code normally located on the back of the battery pack. The serial number and the lock model will be automatically entered
- Type the lock name and the address (optional)



## Step 2

- Press on “Start Pairing”

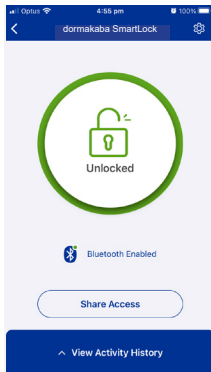


## Step 3

- Press the “M” button on the back of the lock once the app requests it

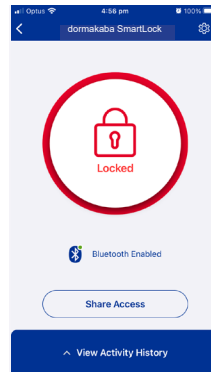
**Note:** One app can be paired with maximum of 10 devices.

# Device Management



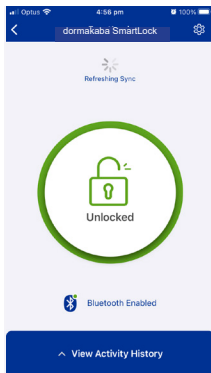
## Unlocking

- Click on the locked red symbol
- The dormakaba SmartLock will unlock



## Locking

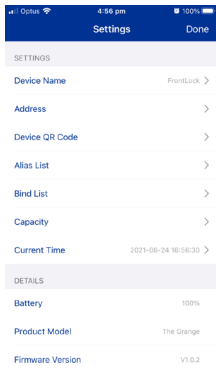
- Click on the unlocked green symbol
- The dormakaba SmartLock will lock




## Refresh device information

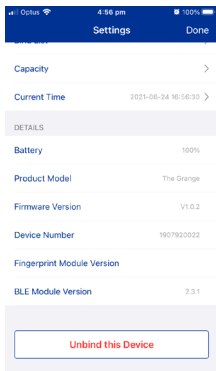
- Drag down the page to synchronize the information on either the “My SmartLocks” or the lock pages (mobile bluetooth must be on)

# SmartLock Information



- Click on the setting button “

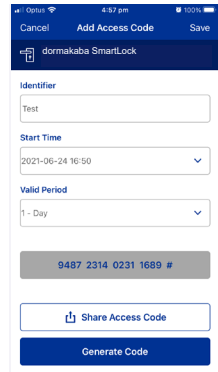
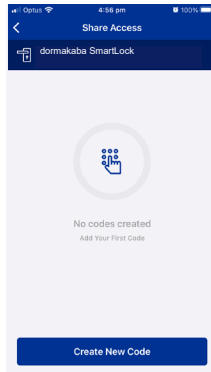
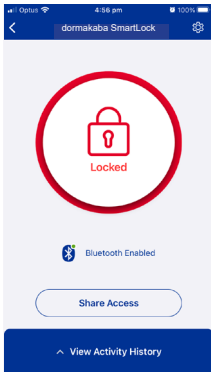
## Unpair the Device



- Click on the setting button “

**Note:** The first mobile successfully bound with the smart lock is the administrator. Only the administrator has the right to synchronise the time and unbind other devices on the bind list.

# Bluetooth Key Sharing



## Step 1

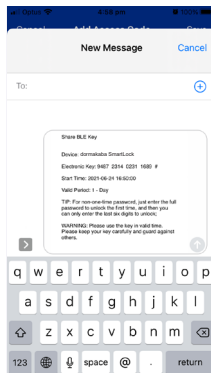
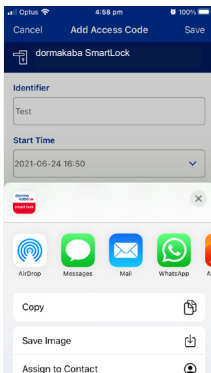
- Press on “Share Access” button

## Step 2

- Press on “Create New Code”

## Step 3

- Type a name to identify the access shared on “Identifier”
- Select the start time
- Select the valid period
- Click on generate code
- Once a new 16 digits code shows up, click on “Share Access Code”




## Step 1

- Select what TXT or SMS app to share the access code (WhatsApp, SMS, WeChat, email, etc)

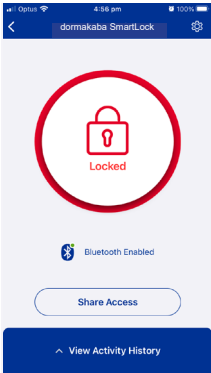
## Step 2

- The message will be pasted on the selected app
- Send it

**Note:** Only the administrator is equipped with “Bluetooth Key Sharing” on the management interface.

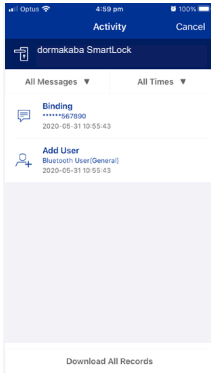
\* The 16 digits code needs to be used the first time. After that only the last 6 digits followed by “ 1” can be used.

# View Activity History



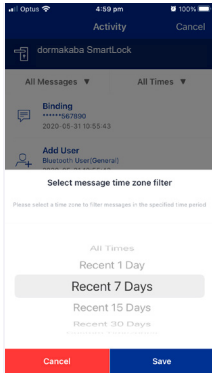
## Step 1

- Click on “View Activity History” to view all the messages of the SmartLock operations collected last synchronisation



## Step 2

- Click on “All Times” to see operation messages on a specific time period
- Synchronise usage: click on “Download All Records” to synchronise the SmartLock with the mobile app (BLE must be on)



**Note:** IOS Users can operate the app following above instructions, operation system is slightly different for Android users. The mobile app shall prevail in actual operation and menu.

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